



**Willard Arts Center & Colonial Theater**

**Rental Rates**

Effective July 2022

**Colonial Theater**

	Commercial	Arts Org- Member	Non-Profit	
			Non-Profit Member	Non-Member
Presenting Event- IFAC Selling Tickets				
Theater Rental	\$ 995	\$ 495	\$ 395	\$ 795
Rehearsal	\$ 225	\$ 125	\$ 125	\$ 150

Plus Ticketing Fee Choice See attached options

**Staffing Requirements:**

Technical Staff Minimums: 1 Sound Engineer, 1 Lighting Director, 1 Stage Manager

Front of House Minimums: 1 Front of House Manager, 1 Head Usher, Ticket Agent(s)

Labor Rates: \$20-\$25-\$35/hour \* Events Manager may require additional ticket sellers for "at-the-door" sales, at promoter's expense\*

Presenting Event- Non-Ticket				
Theater Rental	\$ 595	\$ 395	\$ 295	\$ 445
Rehearsal	\$ 225	\$ 125	\$ 125	\$ 150
Credit Card Fees	-	-	-	-

**Staffing Requirements:**

Technical Staff Minimums: 1 Sound Engineer, 1 Lighting Director

Front of House Minimums: 1 Front of House Manager

Labor Rates: \$20-\$25-\$35/hour

Additional Charges apply for consumable items, ie. Projector lamps, batteries, etc.

**Staffing Requirements for All Events**

1 Front of House Manager \$25/hour

Additional staff may be required \$20-\$25-\$35/hour

Bartender, Technical Staff, Custodial, etc.

**Available Add-Ons**

Dressing Rooms \$ 45

Prior Day Set-up (if available) \$ 125

Additional amenities available (for a nominal fee) including pipe & drape, sound equipment, lighting schemes, etc.

**Included in WAC Rental**

Chairs & Table Set-Up

Pre and Post Event Clean-Up

\*Linens and table ware not provided \*\*All tables must be covered with cloth covers



## Willard Arts Center & Colonial Theater

### Rental Rates

Effective July 2022

<i>Willard Arts Center</i>									
		Member			Non-Member				
		Commercial	Non Profit	Arts Org	Commercial	Non Profit			
<b>Hartwell Chesbro Room</b>									
	Less than 6 hours	\$ 150	\$ 100	\$ 125	\$ 200	\$ 150			
	Per Day	\$ 200	\$ 150	\$ 150	\$ 300	\$ 200			
<b>US Bank Conference Room</b>									
	Less than 6 hours	\$ 75	\$ 50	\$ 75	\$ 100	\$ 75			
	Per Day	\$ 100	\$ 75	\$ 100	\$ 150	\$ 100			
<b>Carr Gallery &amp; Colonial Theater Lobby</b>									
	Per Day	\$ 650	\$ 500	\$ 575	\$ 750	\$ 650			
<b>Willard Arts Center</b>									
	Upstairs- inc. Hall Community Gallery	\$ 395	\$ 220	\$ 300	\$ 425	\$ 395			
	Upstairs- inc. Hall Community Gallery & Lobby	\$ 495	\$ 320	\$ 375	\$ 525	\$ 495			
	Entire Building	\$ 950	\$ 725	\$ 800	\$ 1,200	\$ 950			

#### *Staffing Requirements for All Events*

1 Front of House Manager \$25/hour  
 Additional staff may be required \$20-\$25-\$35/hour  
 Bartender, Technical Staff, Custodial, etc.

#### Available Add-Ons

Dressing Rooms \$ 45  
 Prior Day Set-up (if available) \$ 125

*Additional amenities available (for a nominal fee) including pipe & drape, sound equipment, lighting schemes, etc.*

#### Included in WAC Rental

Chairs & Table Set-Up  
 Pre and Post Event Clean-Up

**\*Linens and table ware not provided \*\*All tables must be covered with cloth covers**